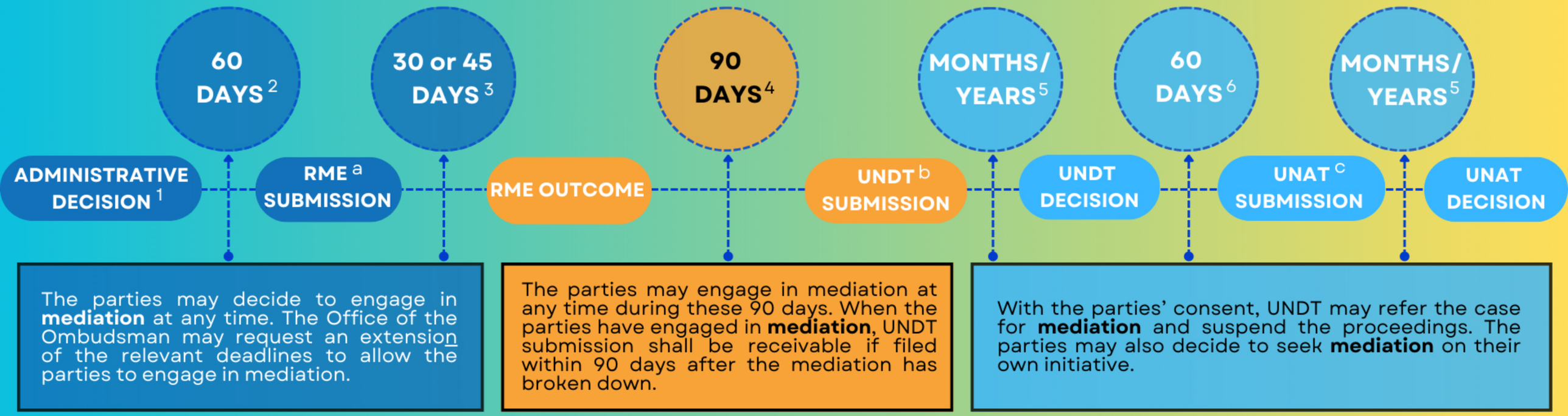
YOU CAN MEDIATE ANY TIME & DEADLINES MAY BE EXTENDED



a. RME - Request for Management Evaluation **b. UNDT** - United Nations Dispute Tribunal **c. UNAT** - United Nations Appeals Tribunal

1 - An **administrative decision** is a decision that has an administrative nature, adversely affects the contractual rights of a staff member, and has a direct, external legal effect.

2 - Under UN Staff **Rule 11.2**, an RME shall not be receivable by the Secretary-General unless it is sent within 60 calendar days from the date on which the staff member received notification of the administrative decision to be contested.

3 - Under UN Staff **Rule 11.2**, the Secretary-General's response, reflecting the outcome of the RME, shall be communicated in writing to the staff member within 30 calendar days of receipt of the RME if the staff member is stationed in New York, and within 45 calendar days of receipt of the RME if the staff member is stationed outside of New York.

4 - Under UN Staff **Rule 11.4**, a staff member may file an application with the UNDT against a contested administrative decision within 90 calendar days from the date on which the staff member received the outcome of the RME. See also Article 7 of the UNDT Rules of Procedure.

5 - Depending on the complexity of the case, the issuing of the judgment by the UNDT and the UNAT may take from a few months to years.

6 - Under UN Staff **Rule 11.5**, either party may file an appeal against the UNDT's judgment with the UNAT within 60 calendar days following receipt of the UNDT's judgment.